

# **Guiden Sutton Parish Council**

## **Minutes of the Ordinary Parish Council meeting held on Wednesday 8th January 2020 at 7.30pm in Guiden Sutton Village Hall**

Chairman: Cllr Moulton

Present: Cllr P Paterson, Cllr S Proctor, Cllr S Ringstead, Cllr I Brown (7.33pm), Cllr D Hughes and Cllr M Littlewood

Clerk: Mrs L Tiplady

In attendance: 2 members of the public.

### **1 Procedural matters.**

(a) Apologies. Apologies received from Cllr A Davis (Sickness). Apologies also received from Cllr G Heatley and Cllr M Parker.

(b) Declarations of interest. Cllr Hughes declared an interest as a member of the Guiden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 4th December 2019. It was proposed by Cllr Ringstead and seconded by Cllr Paterson and agreed that the minutes of the Ordinary meeting of the Council held on 4th December 2019 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(d) Dates of future meetings.

2020

5th February

4th March

1st April

6th May (Annual meeting-7pm)

3rd June

15th July (pushed back to account for August gap)

2nd September

7th October

4th November

2nd December

All meetings will be in the Village Hall at 7.30pm.

### **2. Community engagement/Communications**

(a) Visiting officers. No members present

(b) Visiting Members. No members present.

(c) Public speaking time. No members of the public wished to speak.

(d) Public correspondence. Tile Farm responded to concerns of manure near the public footpath.

(e) Report from surgery held on Saturday 4th January 2020.

Cllr Hughes and Cllr Moulton attended the surgery. A resident was concerned about the state of the hedge between the Village Hall and the Park. This has now been cut by Mid Cheshire. A resident queried the planning application awaiting decision on Belle Vue Lane. A resident commented that using various forms of communication is better than one form i.e Facebook, Website, magazines etc. Cllr Paterson and Cllr Ringstead to attend the next surgery on the 1st February 2020

(f) Website. Mr Lewin is currently rewriting the new website which will be launched by the middle of January.

(g) Communications sub-committee. Cllr Proctor, Cllr Littlewood to form a committee to discuss general communication within the Parish.

### **3. Guilden Sutton Green Space**

(a) Solicitors. Mr Lewin, Mrs Jessop, the Clerk and the vendors are arranging to meet to discuss unresolved issues.

(b) PWLB. Nothing to report.

(c) Mersey Forest. Nothing to report.

(d) Section 106 monies. CWAC have acknowledged receipt of the s106 agreement.

(e) Lease agreement. Cllr Proctor raised concerns that this should be arranged as soon as possible.

ACTION: Cllr Proctor and Cllr Ringstead to draft a lease agreement to be shared with the Parish Council at the next meeting.

(f) Planning application. The planning application has been approved by CWAC.

### **4. Environment**

(a) StreetCare.

The Clerk has between meetings requested a leaf drop clearance (4889492) and queried gully emptying with CWAC via email on the 5th December.

It was noted that sweeping has occurred on roads in the last week.

ACTION: Clerk to chase up CWAC for footpath sweeping.

A questionnaire has been distributed on Facebook and on the Village website consulting the village on whether precept money should be used on CWAC owned land. Intermediate feedback was given.

ACTION: Clerk to send questionnaire link to Primary School, Church and Community Association mailing list.

(b) Dog Fouling. Nothing to report.

(c) Trees, hedges, planters and bulbs. The Clerk has received correspondence again from a resident who lives near the Parish Car park. The Clerk made contact on the 7th December again addressing this matter.

ACTION: Clerk to chase up if no response from Mid Cheshire in the next week.

## 5. Planning.

(a) New/recent applications.

New planning Application

19/04526/FUL	46 School Lane Guilden Sutton Chester Cheshire CH3 7ET Two storey rear extension Comments by 27/1/2020 Cllr Brown and Cllr Hughes to visit on the 9/1/20
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Awaiting Decision

19/03859/FUL	Wembrook Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ Alterations to roof - amendment to application 18/04216/FUL
19/03019/FUL	Fieldway Hare Lane Guilden Sutton Chester CH3 7ED Two storey front extension
19/03281/FUL	Bird In Hand Church Lane Guilden Sutton Chester CH3 7EW Replace the existing windows throughout the building and reduce the patio level to ground level
19/04164/FUL	1 Wood Farm Close Guilden Sutton Chester CH3 7FA Single storey rear extension

Decision made

19/04009/S73	Littlebeck Wicker Lane Guilden Sutton Chester Cheshire CH3 7EW Variation of condition 2 (plans) of planning permission 17/04491/FUL Status:Approval
19/00941/FUL	Linton Hare Lane Guilden Sutton Chester CH3 7ED Proposed two storey side extension, single storey rear and roof alterations to provide second floor Status:Approval

19/02762/FUL	Land At School Lane Guilden Sutton Chester Change of use to create community open space with woodlands, paths, open areas, wildlife habitats, play and possibly communal orchard or garden area Status:Approval
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(b) Neighbourhood Plan.

Nothing to report. Next meeting planned for February.

## **6. Training/Events/Meetings.**

Nothing to report.

## **7. Parish Car Park.**

The contract with Mid Cheshire will shortly be coming to an end. Clerk to put out tender for 2020/2021. Cllr Hughes raised concerns about communication with Mid Cheshire but was happy with the standard of work. Mid Cheshire have confirmed they will maintain their 2019/2020 prices for the upcoming year.

ACTION: Clerk to obtain quotes from Mid Cheshire Ground Maintenance Ltd, The Grass Man and Robs Garden Services.

## **8. Leisure Services.**

(a) Playing field. It was noted that the playing field hedge was cut today.

ACTION: Clerk to email Mickle Trafford Parish Council regarding the overgrown hedges on Guilden Sutton Lane.

ACTION: Clerk to contact Mickle Trafford Parish Council for information on landowners.

(b) Play Area. Cllr Paterson swept the park in December but the wind has blown more leaves back onto the park.

(c) Footpaths/Footways.

Mr Arden from Tile Farm has cleared the brambles from the footpath kissing gate.

(d) Mobile Library.

The mobile library will be visiting the parish on:

20 January, 10 February, 2 March and 23 March 2020.

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

## **9. Public Transport**

Nothing to report.

## **10. Highways**

- (a) SID Group Cllr Moulton has asked for a decision as to whether we want to continue with SID in the future. Cllr Moulton and Cllr Hughes are arranging to meet with the PCSO on the 17th January for speed monitoring. Cllr Moulton will discuss speed monitoring options with PCSO Bailey and feedback at the next meeting.
- (b) Standing consideration of Highways matter. CWAC believe the uneven paving near Summerfield House is adequate and will not be taking any further action.
- (c). Hill Top Road/Arrowcroft Road junction. Nothing to report as we are still waiting on a response from Stuart Bateman (CWAC Highways)
- (d) Speed cameras. Nothing to report. Wait for meeting with PCSO Bailey.
- (e) Open Reach. Work is currently progressing through the village.

## 11. Finance

- (a) Income. Nothing
- (b) Payments.

Lisa Tiplady (Wages)	At agreed rate
David Norbury (Wages)	At agreed rate
HMRC	£296.60
Mid Cheshire Grounds Maintenance (December)	£120.00
Lisa Tiplady (Ink cartridges)	£48.16
Chester Handbooks	£120 (including £20 VAT)
Lisa Tiplady (Postage)	£5.35
P.Paterson (Light competition voucher)	£10.00
Mel Littlewood (christmas cards)	£3.00

It was proposed by Cllr Hughes and seconded by Cllr Proctor to accept the financial information and approve the payments put forward. Cllr Paterson to authorise online transactions.

(c) Balances / Bank statements/Payment schedule cash book.

Co-op account current account (31/12/19) £42,244.53

Co-op account savings account (31/12/19) £1.00

Scottish Widows Business Fund deposit account 1(31/10/19) £4229.09

Scottish Widows Business Fund deposit account 2(31/10/19) £19,438.28.

(d) Finance Risk Assessment. Cllr Moulton and Cllr Hughes attended quarterly meeting on 8th January with the Clerk. All transactions reviewed were correct.

ACTION: Clerk to redistribute Finance Risk Assessment to finance committee.

## **12. CWAC and other organisations**

(a) CWAC correspondence. Nothing to report.

The Clerk made Councillors aware of the Cheshire West and Chester - Local Cycling and Walking Infrastructure Plan Consultation

ACTION: Clerk to respond noting that maintenance of cycle ways are an issue in the area.

(b) ChALC/NALC. Nothing to report

(c) CPRE. Nothing to report

(d) Defibrillators. Nothing to report

The Clerk met with Peter Reid (Church) and Nicholas Blair and confirmed the proposed site of the defibrillator was ok. It was proposed by Cllr S Ringstead and seconded by Cllr Paterson to purchase a fully automatic defibrillator from The Defibshop for £1245+VAT.

ACTION: Clerk to arrange defibrillator purchase and liaise with Peter Reid.

(e) Police and Fire services

i) To receive updates and information from the Police and Fire service.

The Clerk distributed the PCSO report prior to the meeting.

ii) Nitrous oxide. No further reports which may be due to the cold weather.

ACTION: Cllr Proctor and Cllr Littlewood to prepare a motion for next Chalc AGM

## **13. Guilden Sutton Primary School**

Cllr Littlewood confirmed that the Christmas fair was very successful and it raised over £2,000.

## **14. Community Events**

It was noted that the Christmas light switch on went very well. Facebook did have some complaints about fireworks by a dog owner but the fireworks were advertised on all adverts.

A group in the village who want to develop the land off Fox Cover have applied for a pocket park grant. The grant has been applied for through the Community Association.

CWAC are supporting this application. Cllr Proctor was concerned that if the Parish Council are to be involved at any stage we should have been consulted.

## **15. Village Hall Management Committee**

The marigold kitchen has now been replaced. The leaking roof is currently being investigated.

**16. Members information /speaking time.**

Cllr Brown noted that the employment committee meeting needs to be arranged.

Cllr Proctor suggested a date for a community clean up. Saturday and Sunday 25th/26th April.

ACTION: Cllr Brown to ask Scouts to do refreshments in Village Hall.

Cllr Paterson noted that 30 Oaklands won the Christmas lights switch on and there was a gas leak on Oaklands over the festive period.

Cllr Proctor noted that a fly tipper had broken a gate on Belle vue lane and tipped on field.

Meeting closed 8.56pm.